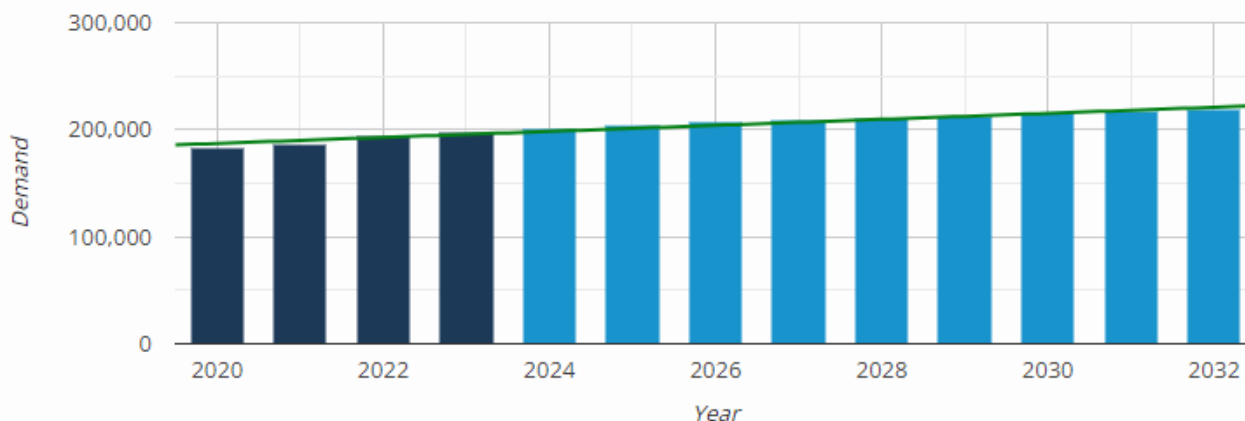# Job Trend Data Tool – Professional Coder

Compile, process, and maintain medical records of hospital and clinic patients in a manner consistent with medical, administrative, ethical, legal, and regulatory requirements of the healthcare system. Classify medical and healthcare concepts, including diagnosis, procedures, medical services, and equipment, into the healthcare industry's numerical coding system. Includes medical coders.

Core tasks

- Assign the patient to diagnosis-related groups (DRGs), using appropriate computer software.
- Compile and maintain patients' medical records to document condition and treatment and to provide data for research or cost control and care improvement efforts.
- Consult classification manuals to locate information about disease processes.
- Enter data, such as demographic characteristics, history and extent of disease, diagnostic procedures, or treatment into computer.
- Identify, compile, abstract, and code patient data, using standard classification systems.
- Maintain or operate a variety of health record indexes or storage and retrieval systems to collect, classify, store, or analyze information.
- Post medical insurance billings.
- Process and prepare business or government forms.
- Process patient admission or discharge documents.
- Protect the security of medical records to ensure that confidentiality is maintained.
- Release information to persons or agencies according to regulations.
- Resolve or clarify codes or diagnoses with conflicting, missing, or unclear information by consulting with doctors or others or by participating in the coding team's regular meetings.
- Retrieve patient medical records for physicians, technicians, or other medical personnel.
- Review records for completeness, accuracy, and compliance with regulations.
- Scan patients' health records into electronic formats.
- Schedule medical appointments for patients.
- Transcribe medical reports.

The number of jobs in the career for the past two years, the current year, and projections for the next 10 years. Job counts include both employed and self-employed persons, and do not distinguish between full- and part-time jobs. Sources include Emsi industry data, staffing patterns, and OES data.

Over the next 10 years, employment demand is expected to change by **+10.04%** for Medical Records Specialists.

These companies are currently hiring for Medical Records Specialists.

1. Guidehouse
2. CTG
3. CIOX Health
4. UnitedHealth Group
5. Banner Health
6. Aston Carter
7. United States Department of Veterans Affairs
8. Robert Half
9. HCA Healthcare
10. Rotech Healthcare
11. Elevance Health
12. Scribeamerica
13. Nomad Health
14. Acuity Search Solutions
15. Encompass Health
16. Oak Street Health
17. Randstad
18. Centene
19. Providence
20. Kaiser Permanente

A list of hard skills associated with a given career ordered by the number of unique job postings which ask for those skills.

1. Medical Records
2. Billing
3. Electronic Medical Record
4. Medical Terminology
5. ICD Coding (ICD-9/ICD-10)
6. Medical Billing
7. Auditing
8. CPT Coding
9. Workflow Management
10. Medical Coding
11. Nursing
12. Epic EMR
13. Data Entry
14. Health Information Management
15. Medicare
16. Medicaid
17. Project Management
18. Anatomy
19. Revenue Cycle Management
20. Process Improvement

A list of job titles for all unique postings in a given career, sorted by frequency.

1. Medical Billing Specialists
2. Medical Scribes
3. Medical Billers
4. Medical Records Clerks
5. Medical Records Specialists
6. Health Information Specialists
7. Inpatient Coders
8. Medical Coders
9. Clinical Documentation Specialists
10. Medical Records Technicians
11. Medical Records Coordinators
12. Coders
13. Healthcare Data Analysts
14. Coding Specialists
15. Health Information Management Technicians
16. Patient Account Representatives
17. Clinical Informatics Specialists
18. Outpatient Coders
19. Medical Billers/Coders
20. Medical Surgical Travel Registered Nurses

More Information and Resources

- Job Search Tools
  - https://careercenter.medcerts.com/resources/category/job-search-tools/
- Healthcare Administration Career Pathways
  - https://careercenter.medcerts.com/channels/healthcare-administration/