

Job Trend Data Tool – Medical Assistant

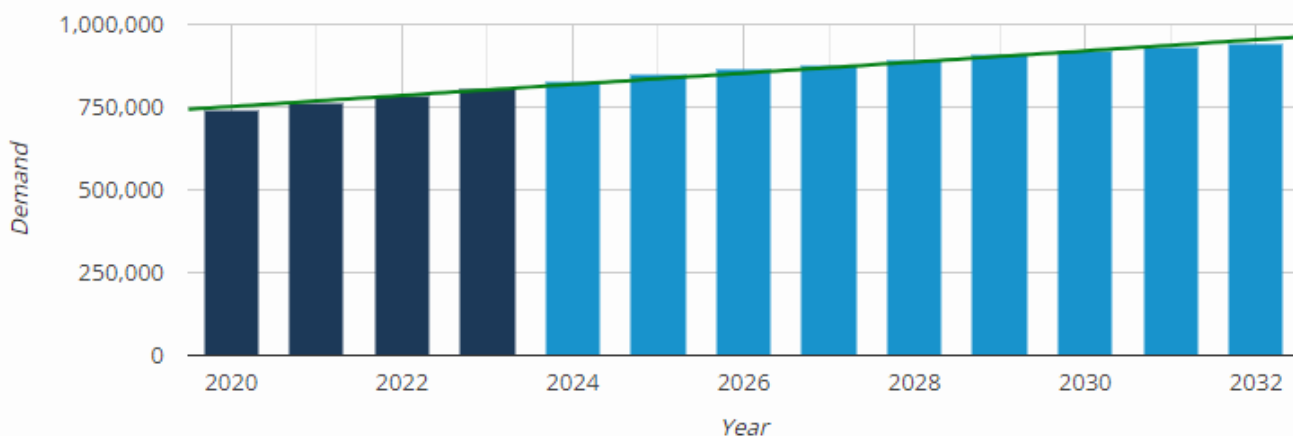
Perform administrative and certain clinical duties under the direction of a physician. Administrative duties may include scheduling appointments, maintaining medical records, billing, and coding information for insurance purposes. Clinical duties may include taking and recording vital signs and medical histories, preparing patients for examination, drawing blood, and administering medications as directed by physician.

Core tasks

- Interview patients to obtain medical information and measure their vital signs, weight, and height.
- Clean and sterilize instruments and dispose of contaminated supplies.
- Record patients' medical history, vital statistics, or information such as test results in medical records.
- Explain treatment procedures, medications, diets, or physicians' instructions to patients.
- Collect blood, tissue, or other laboratory specimens, log the specimens, and prepare them for testing.
- Prepare treatment rooms for patient examinations, keeping the rooms neat and clean.
- Show patients to examination rooms and prepare them for the physician.
- Help physicians examine and treat patients, handing them instruments or materials or performing such tasks as giving injections or removing sutures.
- Perform routine laboratory tests and sample analyses.
- Greet and log in patients arriving at office or clinic.
- Perform general office duties, such as answering telephones, taking dictation, or completing insurance forms.
- Prepare and administer medications as directed by a physician.
- Authorize drug refills and provide prescription information to pharmacies.
- Change dressings on wounds.
- Schedule appointments for patients.
- Inventory and order medical, lab, or office supplies or equipment.
- Contact medical facilities or departments to schedule patients for tests or admission.
- Operate x-ray, electrocardiogram (EKG), or other equipment to administer routine diagnostic tests.
- Set up medical laboratory equipment.

The number of jobs in the career for the past two years, the current year, and projections for the next 10 years. Job counts include both employed and self-employed persons, and do not distinguish between full- and part-time jobs. Sources include Emsi industry data, staffing patterns, and OES data.

Over the next 10 years, employment demand is expected to change by **+16.69%** for Medical Assistants.



These companies are currently hiring for Medical Assistants.

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| 1. Providence | 11. Sutter Health |
| 2. Actalent | 12. Trinity Health |
| 3. UnitedHealth Group | 13. Advocate Aurora Health |
| 4. United States Department of Veterans Affairs | 14. VillageMD |
| 5. Concentra | 15. Corewell Health |
| 6. Banner Health | 16. ProMedica |
| 7. Optum | 17. HCA Healthcare |
| 8. Mercy Health | 18. University of California |
| 9. Ascension | 19. Atrium Health |
| 10. Kaiser Permanente | 20. Baptist Health |

A list of hard skills associated with a given career ordered by the number of unique job postings which ask for those skills.

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|------------------------------|-----------------------------------|
| 1. Medical Assistance | 11. Setting Appointments |
| 2. Vital Signs | 12. Medical Prescription |
| 3. Medical Records | 13. Medical History Documentation |
| 4. Electronic Medical Record | 14. Patient Flow |
| 5. Phlebotomy | 15. Medication Administration |
| 6. Patient Preparation | 16. Laboratory Testing |
| 7. Intravenous Therapy | 17. Medical Office Procedures |
| 8. Electrocardiography | 18. Blood Pressure |
| 9. Medical Terminology | 19. Infection Control |
| 10. Nursing | 20. Sterilization |

A list of job titles for all unique postings in a given career, sorted by frequency.

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|---------------------------------------|---|
| 1. Medical Assistants | 11. Certified Medication Aides/Certified Medical Assistants |
| 2. Certified Medical Assistants | 12. Bilingual Medical Assistants |
| 3. Primary Care Medical Assistants | 13. Dermatology Medical Assistants |
| 4. Clinic Medical Assistants | 14. Orthopedic Medical Assistants |
| 5. Family Medicine Medical Assistants | 15. Cardiology Medical Assistants |
| 6. Chiropractic Assistants | 16. Back Office Medical Assistants |
| 7. Medical Office Assistants | 17. Lead Medical Assistants |
| 8. Urgent Care Medical Assistants | 18. Medical Screeners |
| 9. Patient Service Specialists | 19. Medical Support Assistants |
| 10. Pediatric Medical Assistants | 20. Chiropractic Assistants/Receptionists |

More Information and Resources

- Job Search Tools
 - <https://careercenter.medcerts.com/resources/category/job-search-tools/>
- Clinical Healthcare Career Pathways
 - <https://careercenter.medcerts.com/channels/clinical-healthcare/>